



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JANUARY 22, 2020 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on January 22, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, and Mike Sholdice

REGRETS:

Councillor Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

The Mayor advised that the meeting may be recorded, streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Cowell declared a pecuniary interest

Re: Southwest Middlesex Council Agenda Dated January 22, 2020

Item Number 8.1 & 8.2

Item Title: Proposal for Child Care Occupancy and Proposal for Architectural Engineering I, Councillor Christa Cowell declare a potential indirect pecuniary interest on Council Agenda dated January 22, 2020 Item No. 8.1 & 8.2

Item Title: Child Care Occupancy & Architectural for the following reasons: worked on RFP on Board of Directors

3. ADDITIONS TO THE AGENDA

#2020-0009

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT the Regular Agenda of Council dated January 22, 2020 be accepted as presented, with the following additions:

- Closed Session Item Update on Newbury Water Distribution System Agreement
- New Business – Enbridge Expansion of Natural Gas

Carried

4. DELEGATIONS AND PRESENTATIONS

- Reverend McMillan – Appin Presbyterian Church parking

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

THAT Council put forward a letter of apology to the congregation of Appin Presbyterian Church; and

THAT a donation in the amount of \$110 be made to the Appin Presbyterian Church
The Mayor ruled the motion out of order.

#2020-0010

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT the decision of the Chair to not take a motion from Councillors Sholdice and Carruthers be appealed to Council, and
THAT the Chair's decision be overruled.

Recorded Vote

Councillor Sholdice – Yes

Deputy Mayor Wilkins – Yes

Mayor Mayhew – No

Councillor McGill – Yes

Councillor Carruthers – Yes

Councillor Cowell – Yes

Councillor Bartlett- Yes

Carried

#2020-0011

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

THAT Council put forward a letter of apology to the congregation of Appin Presbyterian Church; and

THAT a donation in the amount of \$200 be made to the Appin Presbyterian Church.

Recorded Vote

Councillor Sholdice – Yes

Deputy Mayor Wilkins – Yes

Mayor Mayhew – Yes

Councillor McGill – Yes

Councillor Carruthers – Yes

Councillor Cowell – Yes

Councillor Bartlett- Yes

Carried

5. CONSENT AGENDA

5.1 Vouchers in the amount of \$1,015,576.72 (December 12, 2019 to January 15, 2020)

- 5.2 Council Meeting Minutes – January 8, 2020
- 5.3 Fire Reports
 - 1. Incident Report
 - 2. AED (Defibrillators) Purchase
- 5.4 Building Report – December 2019
- 5.5 Transfer Station Comparison
- 5.6 Middlesex-London Health Unit Updates
 - 1. October and November 2019
 - 2. December 2019
- 5.7 LTVCA Board of Directors Meeting Minutes – December 12, 2019
- 5.8 Notice - Enbridge Gas Increase Application
- 5.9 Ontario Provincial Police Municipal Policing Bureau
- 5.10 Tait’s Corners residents welcome newcomers
- 5.11 Community Safety and Policing Act, 2019 (CSPA, 2019)
- 5.12 Ministry of Transportation – Connecting the Southwest: A Draft Transportation Plan for Southwestern Ontario
- 5.13 Ontario Community Infrastructure Fund – Formula-Based Funding Allocation Notice

#2020-0012

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.13 as information, and approve the January 8, 2020 meeting minutes; and

THAT Items 5.1 – Vouchers, and Item 5.3 1. – (Fire) Incident Report be removed from the

Consent Agenda for discussion under New Business
Carried

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

a. Fire

1. Fire Marque Agreement

The Mayor gave up the Chair and handed over the gavel to the Deputy Mayor in order to speak to the matter.

#2020-0013

Moved by Councillor Cowell

Seconded by Councillor Sholdice

THAT Council approves the draft by-law which authorizes an agreement designating Fire Marque Inc. as an agent of the Municipality of Southwest Middlesex (SWM) for the purpose to submit claims and collect recoverable expenses with respect to insured perils resulting from the SWM Fire Department attendance at an incident site; and

THAT Council approves the amendments to the Fees and Service By-Law supporting the Fire Marque Inc. ability to act upon the agreement recommendation above.

Carried

b. Administration

1. Removal of Holding Symbol H-2 – 343 Appin Road – Mike and Eryn Cummings

#2020-0014

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT the amending by-law to remove the Holding Symbol H-2 as it applies to the lands known legally as Concession 1, West Part Lot 22, Glencoe, be **GRANTED** by Council.

Carried

2. Proposals for Child Care Occupancy/Tenancy

Having declared a pecuniary interest in matters 8.1 and 8. 2, Councillor Cowell has stepped away from the Council table.

#2020-0015

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT Council approve the agreement with Elm Children’s Centre for the Child Care Centre Independent Operator/Tenancy subject to the following terms and conditions:

- i. Premises: The area designated as the Interior Leasable Area and Exterior Leasable Area (Outdoor Children’s Play Area) being a total of 9,000 square feet of interior leasable area and 3,000 square feet of exterior leasable area on 301 Main Street, Southwest Middlesex
- ii. Rent: Total annual rent in the amount of \$60,000.00, which is subject to an Annual CPI Adjustment.
- iii. Term: Five (5) consecutive years or 60 months.
- iv. Commencement Date: January 1, 2021.
- v. Permitted Use: Operation of a licensed child care centre from children ages zero (0) to six (6) years.
- vi. Hours of Operation: Monday through Friday, inclusive, on a year-round basis (excluding statutory holidays), within the hours of 6:30 a.m. to 6:00 p.m.

AND, THAT the Mayor and CAO-Clerk be authorized and directed to execute the lease in a form satisfactory to the CAO-Clerk.

Carried

c. Building

None

d. Finance

None

e. Facilities and Recreation

1. Proposals for the Architectural, Engineering & Project Management of New Child Care Facility

#2020-0016

Moved by Deputy Mayor Wilkins

Seconded by Councillor McGill

THAT Council approve the award of RFP “Architectural, Engineering & Project Management: Child Care Facility – 301 Main Street, Glencoe” to Cornerstone Architecture for architectural, engineer, and project management services for the construction of a child care facility at 301 Main Street, Glencoe; and

THAT the Mayor and CAO-Clerk be authorized to execute the appropriate documents to give effect to the agreement for architectural, engineer, and project management services.

Carried

f. Public Works

1. River Road Reconstruction

#2020-0017

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

THAT Council approves the price of \$210,000 as provided by Spriet; and

THAT the engineering firm Spriet be used to tender, construct and provide project management for this road rehabilitation on River Drive; and further

THAT this be a single sourced project; and further

THAT the approved Capital Olde Road resurfacing monies be used for the River Drive project; and further

THAT the excess approved monies for the Olde Road be deposited into the Transportation reserve.

Carried

9. NOTICE OF MOTION

None

10. CORRESPONDENCE AND PETITIONS

10.1 Lower Thames Valley Conservation Authority resolution concerning the role conservation authorities provide with respect to watershed management programs

#2020-0018

Moved by Councillor Cowell

Seconded by Councillor Carruthers

Whereas Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years, and

Whereas Municipalities must work together to ensure resilient and healthy watersheds for residents, and

Whereas Conservation Authorities will be important partners in concrete and cost-effective initiatives to address climate change,

Therefore be it resolved that the Municipality of Southwest Middlesex supports the important role Conservation Authorities provide to local communities in delivering watershed management programs.

Carried

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Item 5.1 – Vouchers
 - Council members inquired about the costs to date of curbside household recycling and waste collection; OCWA projects; Replacement bulbs for Christmas decorations; Project costs for donated art work in council chambers.

#2020-0019

Moved by Councillor Carruthers

Seconded by Councillor Cowell

THAT the Vouchers be as presented as accepted

Carried

- Item 5.3 1. Fire Report
 - Council member inquiry regarding timing of reporting; and billable costs associated with Fire Marque.
- Natural Gas Extensions

#2020-0020

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT staff be directed to contact Enbridge that the Municipality of Southwest Middlesex Council is interested in the senior government programs for extensions of gas lines in the rural areas of municipality; and

THAT the Manager of Public Works be involved in the identification of potential areas; and

THAT staff be directed to develop the correspondence and send it to Enbridge.

Carried

13. COUNTY COUNCIL AND CONFERENCE UPDATE

Councillor Cowell provided an update to Council on the Rural Ontario Municipal Association conference, including discussion with Minister of Transportation about road safety.

14. ANNOUNCEMENTS

Free Cyber Security Training - January 25, 2020 in Glencoe Comprehensive Library at 11 a.m.

15. CLOSED SESSION

#2020-0021

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT Council go into closed session, at 8:48 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Personal matters about an identifiable individual, including municipal or local board employees;
- b. Labour relations or employee negotiations;
- c. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

Specifically, the matters relate to the following:

Personnel matters

Southwest Middlesex and Newbury Water Distribution Agreement Negotiations

Carried

Council recessed at 8:48 p.m. prior to going into closed session.

Council resumed at 8:55 p.m. and council went into closed session.

Council resumed in open session at 9:48 p.m.

#2020-0022

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and

THAT the closed session meeting was approved, council received an update on the Southwest Middlesex and Newbury Water Distribution Agreement Negotiations, and staff were provided with direction regarding personnel matters.

Carried

16. BY-LAWS

1. By-law No. 2020/005

Being a by-law to amend By-law 2011/065 being the zoning by-law of the Municipality of Southwest Middlesex - 343 Appin Road, Glencoe

2. By-law No. 2020/006

Being a by-law to authorize cost recovery (fees) with respect to fire department specific response.

3. By-law No. 2020/007

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (January 22, 2020)

#2020-0023

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

That By-law No. 2020/005 to By-law No. 2020/007 be given first, second, third and final readings.

Carried

17. FUTURE MEETINGS (subject to change)

- February 12, 2020 – 7 p.m. – Council
- February 26, 2020 – 7 p.m. – Planning/Council

18. ADJOURNMENT

The Mayor adjourned the meeting at 9:49 p.m.

Mayor

CAO/Clerk